



## Leading Your Work Team

Length of course: 1 day

### Is this the right course for me?

This course is suitable for anyone who is currently responsible for other members of staff/employees or those who are aiming to develop into such a role/likely to be promoted to a similar role. We are all expected to pack too much into our working lives – wouldn't it be easier if we could effectively lead a team who are empowered to perform consistently well; making their own decisions and solving their own problems? If you want to understand the difference between leading and managing a team then, this is the course for you!

### Pre-Course Requirements

There are no formal requirements for learners who want to take this qualification.

### What will I learn about?

This workshop looks at the differences between leadership and management and recognises the need for both. Participants will use a model to identify different leadership styles and explain the effects of each style on people and their performance. This workshop also highlights tips on how to create empowerment towards a self managed team.

### How will I learn?

You will learn by listening to talks, group discussions, course related in-class activities and question and answers.

### Will I gain a qualification?

You will not gain a formal qualification but you may receive a Certificate of Attendance and Achievement from your tutor.

### What can I do next?

This workshop is worth 1 credit towards the ILM Award in Team Leading and participants are able to complete a further 2 workshops in order to complete the qualification at an additional cost which covers registration, assessment and certification - please ask the skillscentre:mk team for more details.

Other workshops which make up this Award in Team Leading are:

- Developing yourself as a Team Leader (mandatory unit)
- Developing the Work Team
- Problem Solving Techniques
- Equality and Diversity
- Retail, the Law and You - Data Protection (Both courses represent 1 unit) - please ask the skillscentre:mk team for more details.

Other course information can be found on [www.nextstep.org.uk](http://www.nextstep.org.uk) or with a NEXT STEP advisor.

**What do I need to bring to classes?**

Note pad and pen.

**Can I talk to someone about my course before I start?**

It is usually possible to put you directly in touch with the tutor if a member of the skillscentre:mk team cannot answer your query.

**If you need to contact us:**

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